

TENNESSEE BUSINESS MATCHMAKING



Buyer Registration Form

1. Primary Contact Information

Company Information

Company Name*: _____

DBA Name (if different): _____

Mailing Address 1*: _____

Mailing Address 2: _____

City*: _____

County*: _____

State*: _____

Zip Code*: _____

Phone Number*: _____

Fax Number: _____

Website: _____

Company Representative (who will be attending matchmaking event)

First Name*: _____

Last Name *: _____

Title: _____

Phone Number*: _____

Email*: _____

Fax: _____

2. Description of Business

Industry Sector* (check those that apply)

- a. Manufacturing _____
- b. Construction _____
- c. Transportation _____
- d. Professional Services _____
- e. Food Service _____
- f. Office Supplies _____



Registration Steps:

FAX both pages of
the application to

615-532-8715

**Attn: East
Tennessee
Business
Matchmaking**

Questions:
Contact
Michelle Proctor
at

1-800-872-7201

- g. Government _____
h. Other (please list): _____

Size Characteristics (government buyers may exclude)

No. of Employees (current): _____

Annual Revenues (2005) _____

Year Founded _____

3. Description of products and services*

Please list the United Nations Product or Service Code© for each object that you are looking to purchase in the next twelve months. If you do not know your UN Product or Service Code©, visit <http://www.unspsc.org/Search.asp>.

UNPSC 1. _____

UNPSC 7. _____

UNPSC 3. _____

UNPSC 9. _____

UNPSC 4. _____

UNPSC 10. _____

UNPSC 5. _____

UNPSC 11. _____

UNPSC 6. _____

UNPSC 12. _____

If you cannot identify your UNPSC© and need assistance, please contact Michelle C. Proctor at 1-800-872-7201.

Summary Statement of Product or Service Specifications:

Please provide any additional information about the desired products and/or services that you wish to buy.

4. Payment Information: There is no registration fee for buyers. No payment is required.

Cancellations: Cancellations or an alternate or substitute attendee can be arranged by submitting a request in writing via fax or email to Michelle C. Proctor at Michelle.Proctor@state.tn.us or fax: 615-532-8715 no later than March 31, 2006.

Special Accommodations: Reasonable accommodations for individuals who qualify under the Americans with Disabilities Act are available upon request. For people with special accommodations, please contact Michelle C. Proctor at Michelle.Proctor@state.tn.us or by calling 1-800-872-7201 by March 31, 2006.

* denotes required fields